

DM Leadership Team Meeting 2018-04-02

Location

Browser	Room System	Phone Dial-in
https://bluejeans.com/293724745/	1. Dial: 199.48.152.152 or bjn.vc 2. Enter Meeting ID: 293724745 -or- use the pairing code	Dial-in numbers: <ul style="list-style-type: none">• +1 408 740 7256• +1 888 240 2560 (US Toll Free)• +1 408 317 9253 (Alternate Number) Meeting ID: 293724745

(back to the [list of all DMLT meeting minutes](#))

Time

10:15am PT

Attendees

- [Wil O'Mullane](#)
- [Simon Krughoff](#)
- [Unknown User \(mbutler\)](#)
- [John Swinbank](#)
- [Unknown User \(gcomoretto\)](#)
- [Fritz Mueller](#)
- [Kian-Tat Lim](#)
- [Leanne Guy](#)
- [Unknown User \(xiuqin\)](#)
- [Margaret Gelman](#)
- [Eric Bellm](#)
- [Zeljko Ivezić](#)
- [Mario Juric](#)
- [Robert Lupton](#)
- [Frossie Economou](#)

Regrets

- [Gregory Dubois-Felsmann](#)






DMLT Meeting Goals

- Weekly meeting to keep the DM leadership team **coordinated, informed, and in agreement** on the **vision, priorities, and challenges** facing DM construction, including **surfacing and resolving issues and ambiguities needing our attention**. The goal of this meeting is to provide information and decisions that help each one of us better direct our own (or our team's) activities.

Discussion Items

Guidelines: Propose items in line with the meeting rationale (see above); include as much information in the agenda notes; summarize, don't go into details while on the call; maximize time available for discussion.

Item	Who	Notes
Status of LDM-503-n milestones	John Swinbank	<ul style="list-style-type: none">• LDM-503-1 (Gregory Dubois-Felsmann)<ul style="list-style-type: none">◦ Gregory Dubois-Felsmann not available• LDM-503-4 & LDM-503-4b (Unknown User (mbutler) / Margaret Gelman)<ul style="list-style-type: none">◦ Unknown User (mbutler) getting set up with LaTeX and will be creating documents.◦ 503-4b running this week• LDM-503-5 (Eric Bellm / John Swinbank)<ul style="list-style-type: none">◦ UW group discussed high level goals last week.◦ E-mailed LDF to start agreeing the plan with them.◦ Eric Bellm working on formal plan this week.

EAC & risk status update	Wil O'Mullane	<ul style="list-style-type: none"> Thanks T/CAMs for heroic efforts on the EAC update! Risk update due 15 April. <ul style="list-style-type: none"> Still waiting for template from Kevin Long which will be provided here. Scope options due 30 April. <ul style="list-style-type: none"> See Dropbox here. <p>☑ All DMLT members: Review scope options 09 Apr 2018</p>
May DMLT F2F	John Swinbank	<ul style="list-style-type: none"> Please add suggestions to the fine agenda. Note that hotel block booking <i>is</i> available.
Summer 2018 reviews	John Swinbank	<ul style="list-style-type: none"> Outstanding action item for all DMLT members with deadline of 19 March to review the review documentation list. <ul style="list-style-type: none"> Can we now assume that everybody is now happy with what they have (been) signed up to deliver? Use the Jira label 2018JSR to keep track of work, including doc updates, we need to deliver for this summer's Joint Status Review (and preceding Directors Review). <div>  DM-13908 - Jira project doesn't exist or you don't have permission to view it. </div> <p>in this context,</p> <p>in particular as it refers to the naming of facility test documents.</p>
IVOA Exec	Tim Jenness	<ul style="list-style-type: none"> New Exec Member <ul style="list-style-type: none"> Tim Jenness will hold the "AURA seat" on the IVOA Executive.
Overdue RFCs	Tim Jenness	<ul style="list-style-type: none"> RFCs with "Planned end" past "now". (See query table below.) <div>  RFC-441 - Jira project doesn't exist or you don't have permission to view it. </div> <p>:HiPS RFC has not been formally adopted, despite previous approval.</p> <div>  RFC-412 - Jira project doesn't exist or you don't have permission to view it. </div> <p>still being discussed.</p> <ul style="list-style-type: none"> Almost ready for an LCR. Requesting last comments on this ticket before Wednesday of this week (2018-04-04). Leanne Guy will work with Unknown User (gcomoretto) on the LCR. <div>  RFC-456 - Jira project doesn't exist or you don't have permission to view it. </div> <p>: Will defer acceptance until end of the week to give time for Kian-Tat Lim and Unknown User (gcomoretto) to updating the tracing tables for LSE-61.</p> <div>  RFC-467 - Jira project doesn't exist or you don't have permission to view it. </div> <p>: Will defer acceptance for a few days to give Fritz Mueller time to integrate his proposed changes.</p>

Change Control Board report	Tim Jenness	<ul style="list-style-type: none">• Change requests of interest to DM• LCR-983 may require an adjustment of exposure to existing risks, rather than a new one.
Open Todo items	Wil O'Mullane	<ul style="list-style-type: none">• See list below
DMLT travel & availability this week	Wil O'Mullane	<ul style="list-style-type: none">• Wil O'Mullane personal travel this week but doing most meetings.

Overdue RFCs

Key	Summary	T	Created	Updated	Due	Assignee	Reporter	P	Status	Resolution
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No issues found

Past action items

- [Outstanding DMLT meeting action items](#) (Confluence tasks)
- [Outstanding JIRA issues assigned to the DMLT team](#) (includes DMLT label as well for historical reasons)

Open DMLT actions

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> Frossie Economou Will recommend additional Level 3 milestones for implementation beyond just the DAX-9 Butler provenance milestone. 15 Mar 2022	15 Mar 2022	Frossie Economou	DM Leadership Team Virtual Face-to-Face Meeting, 2022-02-15 to 17
<input type="checkbox"/> Kian-Tat Lim Convene a meeting with Colin, Tim, Robert, Yusra to resolve graph generation with per-dataset quantities (likely based on Consolidated DB work). 18 Mar 2022	18 Mar 2022	Kian-Tat Lim	DM Leadership Team Virtual Face-to-Face Meeting, 2022-02-15 to 17
<input type="checkbox"/> Frossie Economou Write an initial draft in the Dev Guide for what "best effort" support means 17 Nov 2023	17 Nov 2023	Frossie Economou	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
<input type="checkbox"/> Convene a group to redo the T-12 month DRP diagram and define scope expectations Yusra AlSayyad 30 Nov 2023	30 Nov 2023	Yusra AlSayyad	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
<input type="checkbox"/> Gregory Dubois-Felsmann Complete DMTN-105 defining the goal for "Prompt Products Release Ops" 11 Dec 2023	11 Dec 2023	Gregory Dubois-Felsmann	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
<input type="checkbox"/> Frossie Economou - you have some text for PSTN-017 02 May 2024	02 May 2024	Frossie Economou	DMLT Meeting - 2024-04-22
<input type="checkbox"/> DMLT Meeting - 2024-04-22 UKDF part in data facilities for PSTN-017 22 May 2024	22 May 2024		DMLT Meeting - 2024-04-22

<input type="checkbox"/> Fabio Hernandez FrDF part in data facilities for PSTN-017 22 May 2024	22 May 2024	Fabio Hernandez	DMLT Meeting - 2024-04-22
<input type="checkbox"/> Richard Dubois USDF part in data facilities for PSTN-017 and distrib processing ? 22 May 2024	22 May 2024	Richard Dubois	DMLT Meeting - 2024-04-22
<input type="checkbox"/> Tim Jenness - section on middleware for PSTN-017 22 May 2024	22 May 2024	Tim Jenness	DMLT Meeting - 2024-04-22
<input type="checkbox"/> Cristián Silva - section on summit/data acquisition for PSTN-017 22 May 2024	22 May 2024	Cristián Silva	DMLT Meeting - 2024-04-22