

# DM Leadership Team Meeting 2018-03-26

## Location

Browser	Room System	Phone Dial-in
<a href="https://bluejeans.com/293724745/">https://bluejeans.com/293724745/</a>	1. Dial: 199.48.152.152 or <a href="#">bjn.vc</a> 2. Enter Meeting ID: 293724745 -or- use the pairing code	Dial-in numbers: <ul style="list-style-type: none"><li>• +1 408 740 7256</li><li>• +1 888 240 2560 (US Toll Free)</li><li>• +1 408 317 9253 (Alternate Number)</li></ul> Meeting ID: 293724745

(back to the [list of all DMLT meeting minutes](#))

## Time

10:15am PT

## Attendees

- [John Swinbank](#)
- [Jeff Kantor](#)
- [Unknown User \(gcomoretto\)](#)
- [Tim Jenness](#)
- [Simon Krughoff](#)
- [Gregory Dubois-Felsmann](#)
- [Unknown User \(xiuqin\)](#)
- [Fritz Mueller](#)
- [Kian-Tat Lim](#)
- [Unknown User \(mbutler\)](#)
- [Margaret Gelman](#)
- [Eric Bellm](#)
- [Leanne Guy](#)
- [Jim Bosch](#)

## Regrets

- [Wil O'Mullane](#)
- [Frossie Economou](#)
- [Unknown User \(mjuric-admin\)](#)



## DMLT Meeting Goals

- Weekly meeting to keep the DM leadership team **coordinated, informed, and in agreement** on the **vision, priorities, and challenges** facing DM construction, including **surfacing and resolving issues and ambiguities needing our attention**. The goal of this meeting is to provide information and decisions that help each one of us better direct our own (or our team's) activities.

## Discussion Items

Guidelines: Propose items in line with the meeting rationale (see above); include as much information in the agenda notes; summarize, don't go into details while on the call; maximize time available for discussion.

Item	Who	Notes
Status of LDM-503-n milestones	<a href="#">John Swinbank</a>	<ul style="list-style-type: none"><li>• LDM-503-1 (<a href="#">Gregory Dubois-Felsmann</a>)<ul style="list-style-type: none"><li>◦ Submitted RFC-468 for test spec; comments are coming in.</li><li>◦ Would be interested in comments, especially from <a href="#">Fritz Mueller</a>.</li><li>◦ DMTR can be finished in a couple of further days.</li></ul></li><li>• LDM-503-4 &amp; LDM-503-4b (<a href="#">Unknown User (mbutler)</a> / <a href="#">Margaret Gelman</a>)<ul style="list-style-type: none"><li>◦ Docs going forward for 503-4.</li><li>◦ 503-4b being run this week.</li></ul></li><li>• LDM-503-5 (<a href="#">Eric Bellm</a> / <a href="#">John Swinbank</a>)<ul style="list-style-type: none"><li>◦ <a href="#">Eric Bellm</a> starting on that this week.</li></ul></li></ul>

EAC & risk status update	<a href="#">John Swinbank</a>	<ul style="list-style-type: none"> <li>EAC update slides should be submitted to Victor by <i>tomorrow</i>. <ul style="list-style-type: none"> <li>Remember to update <a href="#">the T/CAM todo list</a> when you've done so.</li> </ul> </li> <li>Risk update due 15 April. <ul style="list-style-type: none"> <li>Still waiting for template from <a href="#">Kevin Long</a> which will be provided <a href="#">here</a>.</li> </ul> </li> </ul>
May DMLT F2F	<a href="#">John Swinbank</a>	<ul style="list-style-type: none"> <li>May 22–24, UW (Seattle).</li> <li>You should now have submitted your travel requests. <ul style="list-style-type: none"> <li>Hotels are expensive; book soon. Try the Residence Inn for govt rate.</li> </ul> </li> <li>Please add suggestions to the fine <a href="#">agenda</a>.</li> </ul> <p>✓ John Swinbank: Discuss the possibility of a DMLT F2F block hotel booking with Erin Carlson. 26 Mar 2018</p>
Summer 2018 reviews	<a href="#">John Swinbank</a>	<ul style="list-style-type: none"> <li>Outstanding action item for all DMLT members with deadline of 19 March to review <a href="#">the review documentation list</a>. <ul style="list-style-type: none"> <li>Can we now assume that everybody is now happy with what they have (been) signed up to deliver?</li> </ul> </li> <li>Answer is: no, we should try this again for next week.</li> </ul>
Community access to lsst-dev01	<a href="#">John Swinbank</a>	<ul style="list-style-type: none"> <li>(And, one assumes, to other LDF systems)</li> <li>See <a href="#">this CLO post</a>.</li> <li>I assert that this is addressed by the material in DMTN-020: <ul style="list-style-type: none"> <li>"DM and LSST collaborate with many outside individuals. We also use many tools such as Jira, Slack and Confluence which are licensed for a certain number of users. To foster collaboration it is useful that some close collaborators who are not part of the project have accounts on such systems. Requests for such accounts should be made via Jira tickets in the "IHS" project, with explicit review requested from the DM Project Manager and Deputy Project Manager. Collaborators granted such accounts should make use of them: if they are not actively used for six months the accounts shall be revoked."</li> </ul> </li> <li>That does not mention LDF services, though: any objections to applying the same policy there?</li> <li>Broadly agreed with the above statement, but with the caveats that: <ul style="list-style-type: none"> <li>This should be used for benefits to the project, not to the end user</li> <li>When the Science Platform becomes available, we'll encourage folks to use that instead.</li> </ul> </li> </ul> <p>✓ John Swinbank: Follow up to CLO in re of Science Collaboration access to lsst-dev. 26 Mar 2018</p>
Overdue RFCs	<a href="#">Tim Jenness</a>	<ul style="list-style-type: none"> <li><a href="#">RFCs with "Planned end" past "now"</a>. (See query table below.)</li> <li>  <a href="#">RFC-441</a> - Jira project doesn't exist or you don't have permission to view it. <ul style="list-style-type: none"> <li>Need to decide what the implementation details for adopting HiPS/MOC are.</li> <li>This will be a project level LCR on LSE-61 &amp; LSE-163.</li> </ul> </li> <li>  <a href="#">RFC-412</a> - Jira project doesn't exist or you don't have permission to view it. <ul style="list-style-type: none"> <li>Still some loose ends to tidy up here.</li> <li><a href="#">Leanne Guy</a> still reviewing the work.</li> <li>New due date: end of March.</li> <li>Should have this wrapped up by the summer review. Make sure this is noted in the review docs spreadsheet.</li> </ul> </li> </ul> <p>✓ Leanne Guy: Review work on RFC-412 and push it to a conclusion. 02 Apr 2018</p> <p>✓ Leanne Guy: Ensure that the review documentation list notes all documents which need to be updated to discuss Special Programs. 02 Apr 2018</p>
Change Control Board report	<a href="#">Tim Jenness</a>	<ul style="list-style-type: none"> <li><a href="#">Change requests of interest to DM</a></li> <li>LCR-983 (CCOB integration) — will impose new requirements on DM, but not Camera. <ul style="list-style-type: none"> <li><a href="#">Wil O'Mullane</a> will write a summary when he's back. May include new risk register entries.</li> </ul> </li> <li>LCR-1230 (LSE-75) — up for vote. Nothing to discuss.</li> </ul> <p>✓ Wil O'Mullane: Distribute a written summary of the results of LCR-983 to the DMLT, including discussion of new risk registry entries if needed. 16 Apr 2018</p>

v15.0 Release	<a href="#">Tim Jenness</a>	<ul style="list-style-type: none"><li><a href="#">Unknown User (gcomoretto)</a> is hoping to make the 15.0 release this week. Will generate release notes based on Jira tickets with help from <a href="#">Simon Krughoff</a>.</li></ul>
Open Todo items	<a href="#">John Swinbank</a>	<ul style="list-style-type: none"><li>(Out of time; not discussed)</li></ul>
DMLT travel & availability this week	<a href="#">John Swinbank</a>	<ul style="list-style-type: none"><li><a href="#">Wil O'Mullane</a> out this week.</li><li>Friday 2018-03-30 is a holiday in Tucson.</li></ul>

## Overdue RFCs

Key	Summary	T	Created	Updated	Due	Assignee	Reporter	P	Status	Resolution
No issues found										

## Past action items

- [Outstanding DMLT meeting action items](#) (Confluence tasks)
- [Outstanding JIRA issues assigned to the DMLT team](#) (includes DMLT label as well for historical reasons)

## Open DMLT actions

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> <a href="#">Frossie Economou</a> Will recommend additional Level 3 milestones for implementation beyond just the DAX-9 Butler provenance milestone. <b>15 Mar 2022</b>	15 Mar 2022	<a href="#">Frossie Economou</a>	DM Leadership Team Virtual Face-to-Face Meeting, 2022-02-15 to 17
<input type="checkbox"/> <a href="#">Kian-Tat Lim</a> Convene a meeting with Colin, Tim, Robert, Yusra to resolve graph generation with per-dataset quantities (likely based on Consolidated DB work). <b>18 Mar 2022</b>	18 Mar 2022	<a href="#">Kian-Tat Lim</a>	DM Leadership Team Virtual Face-to-Face Meeting, 2022-02-15 to 17
<input type="checkbox"/> <a href="#">Frossie Economou</a> Write an initial draft in the Dev Guide for what "best effort" support means <b>17 Nov 2023</b>	17 Nov 2023	<a href="#">Frossie Economou</a>	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
<input type="checkbox"/> Convene a group to redo the T-12 month DRP diagram and define scope expectations <a href="#">Yusra AISayyad</a> <b>30 Nov 2023</b>	30 Nov 2023	<a href="#">Yusra AISayyad</a>	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
<input type="checkbox"/> <a href="#">Gregory Dubois-Felsmann</a> Complete DMTN-105 defining the goal for "Prompt Products Release Ops" <b>11 Dec 2023</b>	11 Dec 2023	<a href="#">Gregory Dubois-Felsmann</a>	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
<input type="checkbox"/> <a href="#">Frossie Economou</a> - you have some text for PSTN-017 <b>02 May 2024</b>	02 May 2024	<a href="#">Frossie Economou</a>	DMLT Meeting - 2024-04-22

<input type="checkbox"/> <a href="#">DMLT Meeting - 2024-04-22</a> UKDF part in data facilities for PSTN-017 22 May 2024	22 May 2024		<a href="#">DMLT Meeting - 2024-04-22</a>
<input type="checkbox"/> <a href="#">Richard Dubois</a> USDF part in data facilities for PSTN-017 and distrib processing ? 22 May 2024	22 May 2024	<a href="#">Richard Dubois</a>	<a href="#">DMLT Meeting - 2024-04-22</a>
<input type="checkbox"/> <a href="#">Fabio Hernandez</a> FrDF part in data facilities for PSTN-017 22 May 2024	22 May 2024	<a href="#">Fabio Hernandez</a>	<a href="#">DMLT Meeting - 2024-04-22</a>
<input type="checkbox"/> <a href="#">Tim Jenness</a> - section on middleware for PSTN-017 22 May 2024	22 May 2024	<a href="#">Tim Jenness</a>	<a href="#">DMLT Meeting - 2024-04-22</a>
<input type="checkbox"/> <a href="#">Cristián Silva</a> - section on summit/data acquisition for PSTN-017 22 May 2024	22 May 2024	<a href="#">Cristián Silva</a>	<a href="#">DMLT Meeting - 2024-04-22</a>