

# Coordination Meetings

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1. Create a new meeting page either using a meeting template or a blank page, your preference.
  - a. Include the meeting's date in the page name
2. Save the new meeting page.
3. Create the link to that new page at the head of all other meetings previously occurring.

- <enter the link to your just created Meeting Notes below>
- [Coordination Standup Notes 2014-05-06](#)
- [Coordination Standup Notes 2014-05-02](#)
- [Coordination Standup Notes 2014-04-29](#)
- [Coordination Standup Notes 2014-04-25](#)
- [Coordination Standup Notes 2014-04-18](#)