# DMLT Meeting - 2020-10-12

(back to the list of all DMLT meeting minutes)

## In Location

| Browser | Room System | Phone Dial-in |
|---|---|---|
| https://bluejeans.com/293724745/ | 1. Dial: 199.48.152.152 or bjn.vc<br>2. Enter Meeting ID: 293724745 -or- use the pairing code | Dial-in numbers:<br><br>• +1 408 740 7256<br>• +1 888 240 2560 (US Toll Free)<br>• +1 408 317 9253 (Alternate Number)<br><br>Meeting ID: 293724745 |

## Time

10:15am PT

## Attendees

- Wil O'Mullane
- Yusra AlSayyad (note taker)
- Leanne Guy
- Kian-Tat Lim
- Eric Bellm
- Unknown User (mbutler)
- Fritz Mueller
- Tim Jenness
- Frossie Economou
- Robert Gruendl
- Ian Sullivan
- Robert Lupton
- Jim Bosch
- Gregory Dubois-Felsmann

Apologies

## Discussion Items

| Item | Who | Notes |
|---|---|---|
| notetaker | Yusra AlSayyad | KT did last week .. |
| Project updates | Wil O'Mullane | • Start up going well. Looking into the no residents returning (Dome) - some tight time lines like reply within 10 days. Still 14 day quarantine - EIE may send 3 people in the next 2 weeks.<br>• Next plan when other people go (back) to Chile.<br>• Wednesday strategy meeting .. may increase participation may pick new time (7am now)<br>   ◦ To be led by Chuck<br>• Nov1 time change USA<br>• DEI conferences we would like attendance at - will be on the agenda more regularly.<br>   ◦ need some attendance and also some control on it (should not always be same people)<br>   ◦ you do not have to be X to attend conf for X ..<br>   ◦ AURA often have a presence -<br>• Contacts database glitches ..<br>   ◦ builder pending - sometimes people are asked (after 2 years) can be reminded monthly. A note can be placed on the person (Aime tracks it).<br>   ◦ We should set the expected date - based on effort level (not just 2 years)<br>• Builders for ops will be on PST Wednesday<br>• Email on time cards - AURA sepcific<br>   ◦ also new system - some people do not have codes yet<br>   ◦ and the reqless replacement are causing pain and suffering.<br>   ◦ Jeff learned how to put in a vacation request. Ask him for help if you need to do that.<br><br>Last weeks unfinished sentence - we may need new scope options document hence some update (I can probably do it ours were updated main new thing is OPS inpact) |
| DEI | | Rubin seeking interested individuals to support the meetings. All are virtual and all have different specifics as defined below.<br><br>1. SHPE (Society of Hispanic Professional Engineers)<br>2. National Society of Black Physicists (NSBP)<br>3. Society of Women Engineers (SWE)<br><br>Requires specific time at virtual booth perhaps .<br><br>SHPE is at the end of this month and could use some more participation. |
| monthly | | Expect monthly report any day .... (expect around Wednesday, some milestones that we had marked done, have reverted to undone. Kevin tried to fix it, but if you see any errors in the report, just mark it done again) |
| DM-CCB | Unknown User (gcomoretto) | No meeting this week because of the bootcamp, and Gabriele is on vacation |

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| Gen 3 middleware development | Tim Jenness | <ul><li>Chipping away at usabilty issues.</li><li>Jim's big schema tweak won't land Nov 1. Probably 1 week delay, due to time spent prepping materials for the bootcamp.  Do we postpone schema change until after the rollout or do we postpone the rollout?  Wil is open to postponing the Nov 1 release to science pipelines until the schema change is done.  Revisit this next Monday at the DMLT.</li></ul> |
| OCPS | Robert Gruendl | <ul><li>Did the meeting with Robert Gruendl and Robert Lupton et al occur? No.</li></ul> |
| L2 Milestones | Frossie Economou | FE: One test plan will be lead by Gregory and the other by Simon.<br><br>GPDF: I've started and am comfortable in it now and can help Simon get started. You have to get into the system engineering mindset.<br><br>Michelle Butler is free to claim LDM-503-10 (DAQ Validation). Working on 10b and finishing up Leanne's review.  Try to get LDM-503-11a (ComCam ops readiness) done by the end of Oct that it's in the following monthly report.<br><br>**Test Plans due in the next 45 days**<br><br>**Key   Summary   T   Created   Updated   Due   Assignee   Reporter   P   Status   Resolution**<br><br>No issues found<br><br>**Milestones due in the next 45 days**<br><br>**key   summary   type   created   updated   due   assignee   reporter   priority   status   resolution**<br><br>⚠ Jira project doesn't exist or you don't have permission to view it.<br><br>View these issues in Jira |

| Risks or Schedule | Wil O'Mullane | <ul><li>Risk dash board</li></ul>**Risk items needing review**<br><br>| key | summary | type | created | updated | due | assignee | status | days since review |<br><br>⚠ Jira project doesn't exist or you don't have permission to view it.<br><br>View these issues in Jira<br><br>**Overdue risks (obligation date passed)**<br><br>| type | key | summary | assignee | reporter | priority | status | resolution | created | updated | due |<br><br>⚠ Jira project doesn't exist or you don't have permission to view it.<br><br>View these issues in Jira<br><br>**Risk mitigations due at the end of this month**<br><br>| key | summary | type | created | updated | due | assignee | reporter | priority | status | resolution |<br><br>⚠ Jira project doesn't exist or you don't have permission to view it.<br><br>View these issues in Jira<br><br>**Overdue risk mitigations**<br><br>| type | key | summary | assignee | reporter | priority | status | resolution | created | updated | due |<br><br>⚠ Jira project doesn't exist or you don't have permission to view it.<br><br>View these issues in Jira<br><br>☑ Frossie Economou to migrate John Swinbank risks to Yusra AlSayyad 30 Sep 2020 |
|---|---|---|
| Any other business | Frossie Economou | |
| Availability | | Boot camp .. Will start with an overview of Ops. Might be of interest to everyone.<br><br>WOM also in Simons Observatory Review - so not available this week.<br><br>Tim Jenness will know by Friday if he has federal jury duty next week<br><br>Today is a holiday in Chile<br><br>Gregory Dubois-Felsmann will be involved in the SPHEREx PDR essentially all day from Tuesday 13 Oct 2020 through Tuesday 20 Oct 2020 and will not be available for DMLT/SST/Arch on Monday 19 Oct 2020 .  I will have some Rubin time in the late afternoons. |

# Overdue

| key | summary | reporter | assignee | created | planned end |
|-----|---------|----------|----------|---------|-------------|

> ⚠️ Jira project doesn't exist or you don't have permission to view it.
>
> View these issues in Jira

## Due this week

| key | summary | reporter | assignee | created | planned end |
|-----|---------|----------|----------|---------|-------------|

> ⚠️ Jira project doesn't exist or you don't have permission to view it.
>
> View these issues in Jira

# Action Items

## Confluence Quick Tasks

| | Description | Due date | Assignee | Task appears on |
|---|---|---|---|---|
| ☐ | Frossie Economou Will recommend additional Level 3 milestones for implementation beyond just the DAX-9 Butler provenance milestone. **15 Mar 2022** | 15 Mar 2022 | Frossie Economou | DM Leadership Team Virtual Face-to-Face Meeting, 2022-02-15 to 17 |
| ☐ | Kian-Tat Lim Convene a meeting with Colin, Tim, Robert, Yusra to resolve graph generation with per-dataset quantities (likely based on Consolidated DB work). **18 Mar 2022** | 18 Mar 2022 | Kian-Tat Lim | DM Leadership Team Virtual Face-to-Face Meeting, 2022-02-15 to 17 |
| ☐ | Frossie Economou Write an initial draft in the Dev Guide for what "best effort" support means **17 Nov 2023** | 17 Nov 2023 | Frossie Economou | DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24 |
| ☐ | Convene a group to redo the T-12 month DRP diagram and define scope expectations Yusra AlSayyad**30 Nov 2023** | 30 Nov 2023 | Yusra AlSayyad | DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24 |
| ☐ | Gregory Dubois-Felsmann Complete DMTN-105 defining the goal for "Prompt Products Release Ops" **11 Dec 2023** | 11 Dec 2023 | Gregory Dubois-Felsmann | DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24 |
| ☐ | Frossie Economou - you have some text for PSTN-017 02 May 2024 | 02 May 2024 | Frossie Economou | DMLT Meeting - 2024-04-22 |

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| ☐ DMLT Meeting - 2024-04-22 UKDF part in data facilities for PSTN-017 22 May 2024 | 22 May 2024 | | DMLT Meeting - 2024-04-22 |
| ☐ Richard Dubois USDF part in data facilities for PSTN-017 and distrib processing ? 22 May 2024 | 22 May 2024 | Richard Dubois | DMLT Meeting - 2024-04-22 |
| ☐ Fabio Hernandez FrDF part in data facilities for PSTN-017 22 May 2024 | 22 May 2024 | Fabio Hernandez | DMLT Meeting - 2024-04-22 |
| ☐ Tim Jenness - section on middleware for PSTN-017 22 May 2024 | 22 May 2024 | Tim Jenness | DMLT Meeting - 2024-04-22 |
| ☐ Cristián Silva - section on summit/data acquisition  for PSTN-017 22 May 2024 | 22 May 2024 | Cristián Silva | DMLT Meeting - 2024-04-22 |

## DMLT-relevant Jira Tickets

| key | summary | reporter | assignee | created | due |
|---|---|---|---|---|---|

⚠ Jira project doesn't exist or you don't have permission to view it.

View these issues in Jira