DMLT Meeting - 2020-08-03

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In Location

Browser	Room System	Phone Dial-in
https://bluejeans.com/293724745/	1. Dial: 199.48.152.152 or bjn.vc 2. Enter Meeting ID: 293724745 -or- use the pairing code	Dial-in numbers: • +1 408 740 7256 • +1 888 240 2560 (US Toll Free) • +1 408 317 9253 (Alternate Number) Meeting ID: 293724745

Time

10:15am PT

Attendees

- Wil O'Mullane
- Fritz Mueller
- Frossie Economou
- Unknown User (gcomoretto)
- Leanne Guy
- Unknown User (mbutler)
- Simon Krughoff
- Yusra AlSayyad
- John Swinbank
- Eric Bellm
- Jeff Kantor
- Robert Lupton
- Kian-Tat Lim
- Colin Slater
- Robert Gruendl
- Jim Bosch

Regrets

- Gregory Dubois-Felsmann (SPHEREx Risk Board meeting)

Discussion Items

Item	Who	Notes
Project updates	Wil O'Mullane	• JSR - need one more slide in each deck tying to the performance (overall) presentation from Zeljko. Agreed for DM a SQUASH slide is probably the thing to add after the verification slides. ○ JSR site to be updated this week ■ we have draft charge - but no reviewers. ■ Slides 1 week before ○ JDR draft report sent to Victor ■ he will send on as needed for fact check .. • Documentation - some discussion on who is on the working group (https://lse-489.lsst.io/) ○ we have Leanne and Jonathan. ○ Leanne will clarify in the charge that it only covers source code **documentation**. • Operations Readiness Criteria - Completion criteria - to be made in to doc • Some people got back in the shop in Tucson last week (Ron early, Oliver Friday). 4 hours per day per person. No scrubbers installed yet. ○ limited access to offices • PCW next week ○ Steve welcome kickoff and Victor status ■ people should have watched talk already ■ managers should be on to answers questions - may need webinar link (in email possibly) - Ranpal will find out and inform people. ■ Community complained we ask too much during pandemic.. ○ OPS plenary will be similar (webinar) • 3 Filter LCRs still pending approval ○ 2 should be in approval pending ○ will be chased up. • Discretionary funds ... what happens at year end. ○ not sure what will be available next year ○ Victor will try to figure it out. • NOIRLab award to some NOIRlab people for Calibration Telescope Mount Control - badly worded.
DM-CCB	Unknown User (gcomoretto)	• "Just usual".

Reviews	Wil O'Mullane	- Confluence page with key dates & agenda: JDR2020/JSR2020 - JSR: August 31 – 3 September (4 weeks away) - Updates to be made post-JDR (have we made them yet?): - Risk slides — adding architecture risk, and new requirements on security exposure needs to be increased (could bump this exposure further, due to Huawei regulations; Jeff Kantor will review). - Milestone Gantt chart needs to be added. - Document pack. - Some documents have already been RFCed and will be in CCB this week. - Otherwise, please finish your docs that were in draft for the JDR and make sure they don't say "draft" on them for the JSR. - Leanne pushing to get an LCR covering DPDD and DMSR changes in *this week*.
DMLT vF2F	John Swinbank	2020-09-15/17; **six** weeks away. - As usual, there's a suggestion box on the wiki page: please add topics.
Ops Rehearsal #2	Wil O'Mullane / Robert Gruendl	- Happened last week... how did it go? - Details on Confluence. - Includes data being acquired with ComCam at the base, transferred to the LDF, ingested into data repositories, and analyzed with DM pipelines. - Some network issues during transfers - first night was good. - need a better involvement of LHN team next time "It was all fabulous", says Robert Gruendl. - In general, feedback has been positive. - The commissioning folks are eager to get another rehearsal scheduled ASAP.
Operations Readiness Criteria	Leanne Guy / John Swinbank	- Chuck Claver has approached various members of the DM team and requested they contribute to the Operations Readiness Criteria on Confluence in advance of the JSR. - Members of the Science Pipelines group discussed this and agreed that: - This may need to be a cross-DM effort (e.g. readiness for Data Release Production includes readiness of hardware systems, execution middleware, QA harnesses, etc, not just that of Pipelines); - The definition of "operations readiness" seems a little unclear (can it introduce new requirements? can it relax existing requirements? what about things like documentation, which are only implicitly required?) - Proposal for a focused DMLT session, with Chuck as an invited guest, to figure out these details. ☑ Leanne Guy — arrange a special completion criteria meeting, with Chuck and relevant DMLT folks. 10 Aug 2020
L2 Milestones	Wil O'Mullane	**Test Plans due in the next 45 days** **Key Summary T Created Updated Due Assignee Reporter P Status Resolution** No issues found **Milestones due in the next 45 days** **key summary type created updated due assignee reporter priority status resolution** ⚠ Jira project doesn't exist or you don't have permission to view it. View these issues in Jira

| Risks or Schedule | Wil O'Mullane | Risk dash board Risk items needing review **Overdue risks (obligation date passed)** |

Risks or Schedule	Wil O'Mullane	

- Risk dash board
- Risk items needing review

Overdue risks (obligation date passed)

type	key	summary	assignee	reporter	priority	status	resolution	created	updated	due

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Risk mitigations due at the end of this month

key	summary	type	created	updated	due	assignee	reporter	priority	status	resolution

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Overdue risk mitigations

type	key	summary	assignee	reporter	priority	status	resolution	created	updated	due

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Any other business	Wil O'Mullane	
Availability	Wil O'Mullane	- Gregory Dubois-Felsmann attending SPHEREx Risk Board Mon 03 Aug 2020 09:00-11:00 PDT - PCW next week — **NO** DMLT or CCB meetings.

Overdue

key	summary	reporter	assignee	created	planned end

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Due this week

key	summary	reporter	assignee	created	planned end

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Action Items

Confluence Quick Tasks

	Description	Due date	Assignee	Task appears on
☐	Frossie Economou Will recommend additional Level 3 milestones for implementation beyond just the DAX-9 Butler provenance milestone. 15 Mar 2022	15 Mar 2022	Frossie Economou	DM Leadership Team Virtual Face-to-Face Meeting, 2022-02-15 to 17
☐	Kian-Tat Lim Convene a meeting with Colin, Tim, Robert, Yusra to resolve graph generation with per-dataset quantities (likely based on Consolidated DB work). 18 Mar 2022	18 Mar 2022	Kian-Tat Lim	DM Leadership Team Virtual Face-to-Face Meeting, 2022-02-15 to 17
☐	Frossie Economou Write an initial draft in the Dev Guide for what "best effort" support means 17 Nov 2023	17 Nov 2023	Frossie Economou	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
☐	Convene a group to redo the T-12 month DRP diagram and define scope expectations Yusra AlSayyad 30 Nov 2023	30 Nov 2023	Yusra AlSayyad	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
☐	Gregory Dubois-Felsmann Complete DMTN-105 defining the goal for "Prompt Products Release Ops" 11 Dec 2023	11 Dec 2023	Gregory Dubois-Felsmann	DM Leadership Team Virtual Face-to-Face Meeting - 2023-Oct-24
☐	Frossie Economou - you have some text for PSTN-017 02 May 2024	02 May 2024	Frossie Economou	DMLT Meeting - 2024-04-22
☐	DMLT Meeting - 2024-04-22 UKDF part in data facilities for PSTN-017 22 May 2024	22 May 2024		DMLT Meeting - 2024-04-22
☐	Richard Dubois USDF part in data facilities for PSTN-017 and distrib processing ? 22 May 2024	22 May 2024	Richard Dubois	DMLT Meeting - 2024-04-22
☐	Fabio Hernandez FrDF part in data facilities for PSTN-017 22 May 2024	22 May 2024	Fabio Hernandez	DMLT Meeting - 2024-04-22
☐	Tim Jenness - section on middleware for PSTN-017 22 May 2024	22 May 2024	Tim Jenness	DMLT Meeting - 2024-04-22

		22 May 2024	Cristián Silva	DMLT Meeting - 2024-04-22
☐	Cristián Silva - section on summit/data acquisition for PSTN-017 22 May 2024			

DMLT-relevant Jira Tickets

key	summary	reporter	assignee	created	due

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