

# DMLT Meeting - 2020-06-22

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## In Location

Browser	Room System	Phone Dial-in
<a href="https://bluejeans.com/293724745/">https://bluejeans.com/293724745/</a>	<ol style="list-style-type: none"> <li>Dial: 199.48.152.152 or <a href="#">bjn.vc</a></li> <li>Enter Meeting ID: 293724745 -or- use the pairing code</li> </ol>	Dial-in numbers: <ul style="list-style-type: none"> <li>+1 408 740 7256</li> <li>+1 888 240 2560 (US Toll Free)</li> <li>+1 408 317 9253 (Alternate Number)</li> </ul> Meeting ID: 293724745

## Time

10:15am PT

## Attendees

- [Colin Slater](#)
- [Eric Bellm](#)
- [Fritz Mueller](#)
- [Gabriele Comoretto](#)
- [Jeff Kantor](#)
- [Jim Bosch](#)
- [Kian-Tat Lim](#)
- [Leanne Guy](#)
- [Robert Lupton](#)
- [Simon Krughoff](#)
- [Tim Jenness](#)
- [Wil O'Mullane](#)
- [Yusra AlSayyad](#)
- [John Swinbank](#)
- [Robert Gruendl](#)
- [Fritz Mueller](#)
- [Michelle Butler](#)

## Discussion Items

Item	Who	Notes
Project updates	<a href="#">Wil O'Mullane</a>	<ul style="list-style-type: none"> <li>• Mostly looking at draft agenda for JDR/JSR - no charge yet.               <ul style="list-style-type: none"> <li>• Present feb data since need to show we "were" on track back then                   <ul style="list-style-type: none"> <li>• cleaner .. to show where we started from.</li> <li>• NEED to make the break in plenary for Feb +</li> <li>• Slide suggested on what was done since shutdown (more T&amp;S)</li> </ul> </li> </ul> </li> <li>• Recommendations to be updated ..</li> <li>• <a href="#">VPCW draft block agenda</a> <ul style="list-style-type: none"> <li>• Encouraging folks to sign up, but the DM team can be thoughtful about what sessions they want to attend.</li> </ul> </li> </ul> <p><input checked="" type="checkbox"/> Wil O'Mullane — review review recommendations from JSR2019 and ensure they are all in good shape (or assign further action items to folks to finish them up). 29 Jun 2020</p>
DM-CCB	<a href="#">Gabriele Comoretto</a>	<ul style="list-style-type: none"> <li>• Nothing special.</li> </ul>
Reviews	<a href="#">Wil O'Mullane</a>	<ul style="list-style-type: none"> <li>• <a href="#">Document list.</a> (due July 10 <a href="#">JDR2020/JSR2020</a>)               <ul style="list-style-type: none"> <li>• Aim to get documents ready but not necessarily baselined by 10 July.</li> </ul> </li> <li>• Presentations (Plenary due July 2)               <ul style="list-style-type: none"> <li>• <a href="#">Plenary</a> - highlights NEED to make break with final data in highlights. Full draft there</li> <li>• <a href="#">Technical Breakout</a> - Demos ? - All add or check you status details                   <ul style="list-style-type: none"> <li>• <a href="#">Wil O'Mullane</a> will be adding placeholders, then expecting T/CAMs to flesh out the details.</li> <li>• AND IMAGES !!</li> </ul> </li> <li>• <a href="#">DM Project management breakout</a> - await ETC charts from Kevin</li> </ul> </li> <li>• Dry Runs July 8,9 - will keep you posted (probably 1 hour DM Frossie/John at least others welcome)</li> <li>• JDR: 21-24 July (4 weeks away)</li> <li>• JSR: August - 3 September (10 weeks away)</li> </ul> <p><input checked="" type="checkbox"/> John Swinbank — produce milestone burndown chart, etc, for DM slides for JSR2020. 29 Jun 2020</p> <p><input checked="" type="checkbox"/> All DMLT — review JSR2020 plenary slides and provide comments/updates as necessary. 29 Jun 2020</p>

Wil O'Mullane

**Test Plans due in the next 45 days**

Key	Summary	T	Created	Updated	Due	Assignee	Reporter	P	Status	Resolution
DM-26340	Create test plan for LDM-503-14a (Science Platform for DP0)		Aug 17, 2020	Oct 26, 2020	Nov 09, 2020	Gregory Dubois-Felsmann	Wil O'Mullane		TO DO	Unresolved
DM-26342	Create test plan for LDM-503-EFDa (EFD on Summit for M1 /M3)		Aug 17, 2020	Oct 26, 2020	Nov 09, 2020	Simon Krughoff	Wil O'Mullane		TO DO	Unresolved



2 issues

**Milestones due in the next 45 days**

Key	Summary	T	Created	Updated	Due	Assignee	Reporter	P	Status	Resolution
DM-17124	Complete Milestone LDM-503-11 (Ops rehearsal for commissioning #2)		Jan 10, 2019	Sep 30, 2020	Nov 30, 2020	Robert Gruendl	John Swinbank		IN REVIEW	Unresolved
DM-17125	Complete Milestone LDM-503-11a (ComCam ops readiness)		Jan 10, 2019	Sep 17, 2020	Jul 15, 2020	Robert Gruendl	John Swinbank		IN PROGRESS	Unresolved
DM-26348	Complete milestone LDM-503-EFDa (EFD on Summit for M1/M3)		Aug 17, 2020	Aug 17, 2020	Dec 09, 2020	Frossie Economou	Wil O'Mullane		TO DO	Unresolved
DM-26349	Complete milestone LDM-503-14a ( Science Platform ready for DP0)		Aug 17, 2020	Aug 17, 2020	Dec 09, 2020	Frossie Economou	Wil O'Mullane		TO DO	Unresolved

4 issues

John Swinbank — resync Jira milestones with P6. 29 Jun 2020

Risks or Schedule	<a href="#">Wil O'Mullane</a> <ul style="list-style-type: none"> <li><a href="#">Risk dash board</a></li> <li><a href="#">Risk items needing review</a></li> <li>Overdue risk (obligation date passed)</li> </ul> <ul style="list-style-type: none"> <li>type key summary assignee reporter priority status resolution created updated due</li> </ul> <div style="border: 1px solid orange; padding: 10px; margin: 10px 0;"> <p> Jira project doesn't exist or you don't have permission to view it.</p> <p><a href="#">View these issues in Jira</a></p> </div> <ul style="list-style-type: none"> <li>Risk Actions due end of month</li> <li>Overdue Risk Actions</li> </ul> <ul style="list-style-type: none"> <li>type key summary assignee reporter priority status resolution created updated due</li> </ul> <div style="border: 1px solid orange; padding: 10px; margin: 10px 0;"> <p> Jira project doesn't exist or you don't have permission to view it.</p> <p><a href="#">View these issues in Jira</a></p> </div> <p><input checked="" type="checkbox"/> <a href="#">John Swinbank Fritz Mueller Leanne Guy Wil O'Mullane</a> — review due risks &amp; handling actions. 29 Jun 2020</p>
Any other business	<a href="#">Wil O'Mullane</a>
Availability	<a href="#">Wil O'Mullane</a> taking next week off June 29 - July 3 (also intending Sept 21 - Oct 2.)

## Overdue

Key	Summary	Reporter	Assignee	Created	Planned End
RFC-733	<a href="#">Add Documenteer to the Conda environment (scipipe_conda_env)</a>	Jonathan Sick	Jonathan Sick	Oct 15, 2020	Oct 23, 2020
RFC-727	<a href="#">Add link to base Doxyfile</a>	Petr Kubanek	Petr Kubanek	Sep 14, 2020	Sep 30, 2020
RFC-726	<a href="#">Design DM implementation for LVV-57/validating calibration products.</a>	Christopher Waters	Christopher Waters	Sep 08, 2020	Sep 30, 2020

[3 issues](#)

## Due this week

Key Summary Reporter Assignee Created Planned End

[No issues found](#)

## Action Items

## Confluence Quick Tasks

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> <a href="#">Kian-Tat Lim</a> & <a href="#">Michelle Butler</a> — propose a design and schedule for deploying a rapid processing system at the LDF. <b>29 May 2020</b>	29 May 2020	<a href="#">Kian-Tat Lim</a>	<a href="#">DMLT Meeting - 2020-03-02</a>
<input type="checkbox"/> <a href="#">Michelle Butler</a> & <a href="#">Gregory Dubois-Felsmann</a> — identify existing requirements, or suggest new requirements, for a user-facing "bulk-download" service (but not under that name). <b>05 Jun 2020</b>	05 Jun 2020	<a href="#">Michelle Butler</a>	<a href="#">DM Leadership Team Virtual Face-to-Face Meeting, 2020-02-25 to 27</a>

## DMLT-relevant Jira Tickets

Key	Summary	Reporter	Assignee	Created	Due
<a href="#">DM-15198</a>	<a href="#">Clarify situation surrounding regeneration of PVIs to users on demand</a>	John Swinbank	Wil O'Mullane	Jul 24, 2018	Nov 01, 2019
<a href="#">DM-17841</a>	<a href="#">Clarify calibration product execution model in LDM-151</a>	John Swinbank	Robert Lupton	Feb 11, 2019	Nov 01, 2019
<a href="#">DM-22078</a>	<a href="#">Reconciling the DPDD with the required information for pipeline QA.</a>	Leanne Guy	Leanne Guy	Nov 04, 2019	Feb 28, 2020
<a href="#">DM-22082</a>	<a href="#">Compare science inputs to sizing with outputs from HSC reprocessing</a>	Leanne Guy	Leanne Guy	Nov 04, 2019	Nov 22, 2019
<a href="#">DM-22528</a>	<a href="#">Update DMTN-091 with details about timescale for preserving processed datasets</a>	Leanne Guy	Leanne Guy	Dec 09, 2019	Feb 14, 2020
<a href="#">DM-23818</a>	<a href="#">Produce a plan for interaction between the DPDD and the concrete SDM schema</a>	Leanne Guy	Leanne Guy	Mar 09, 2020	May 04, 2020
<a href="#">DM-25218</a>	<a href="#">DM Product Tree</a>	Gabriele Comoretto	Gabriele Comoretto	Jun 03, 2020	
<a href="#">DM-26798</a>	<a href="#">Propose acceptance tests to include in "Gen3 ready for general use"</a>	Leanne Guy	Robert Gruendl	Sep 18, 2020	Sep 30, 2020

[8 issues](#)