Wednesday 12 November 2014

Start	Start			
		Suggested Names for ZTF/LSST Discussion Leads		
1:15	5:00	See Other Agenda List	Coffee brought in	

Thursday 13 November 2014

Start	Start			
8:00	8:25		Breakfast and Coffee	
8:25	8:30	George Helou	Welcome from IPAC	
8:30	9:00	Jeff Kantor/Mario Juric	New People Introductions	
9:00	9:30	Jeff Kantor/Mario Juric	DM Project Update (staffing/hiring)	
9:30	10:00	Jeff Kantor	DM Global Partners Update (IN2P3, Brazil)	
10:00	10:30	Frossie Economou	Science Quality and Reliability Engineering (SQuaRE)	
10:30	11:00	David Ciardi/Xiuqin Wu	SUI KickOff	
11:00	1:00	Jeff Kantor	DM Organization (including TCT, SAT, decision process)	
1:00	3:00	Jeff Kantor/Mario Juric/K-T Lim	Lunch brought in: DM Agile Software Development process for DM Managers (sprint length, story points/person, story points/day, end-of-sprint demos, release process)	Estimated cost per person for lunch = $10
3:00	4:00	Mario Juric/K-T Lim/Jeff Kantor/Team Leads	W15 Plan and Status, Overview of and Progress against LDM-240	Coffee brought at 3pm
4:00	5:00	Gregory Dubois-Felsmann/K-T Lim/Mario Juric/Frossie Economou	Unified Project-wide Computing (should we support it, Software development, IT support)	
	5:00	Adjourn		
	6:00		Group dinner - place to be determined	

Friday 14 November 2014

Start	Start			
8:30	9:00		Breakfast and Coffee	
9:00	10:00	David Ciardi/Suzanne Jacoby	Web front ends (SUI/EPO overlap, tools, deployment, ownership, for developers, for the project, for users)	
10:00	11:00	Gregory Dubois-Felsmann/K-T Lim/Jeff Kantor	Risk Register Training and Review	
11:00	12:00	Jeff Kantor/Kevin Long	Earned Value, Cost Accounting, Progress Reporting Training	
	12:00	Meeting Adjourn	Lunch on your own	
1:00	3:00	Jeff Kantor/Mario Juric/K-T Lim (others welcome)	Meet with new IPAC staff	